



YOGI VEMANA UNIVERSITY

Vemanapuram, Kadapa – 516 003

Prof. P.PADMA
REGISTRAR I/c

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No. YVU/A.fl./SKR & SKR/Autonomy/2025

Date: 17-02-2025.

PROCEEDINGS OF THE VICE-CHANCELLOR I/c

(Present: Prof. K. KRISHNA REDDY)

Sub:- Yogi Vemana University, Kadapa- Affiliated Colleges – Extension of Autonomous status to SKR & SKR Govt.College for Women, Kadapa- Regarding.

- Read: 1. Letter No. F.2-10/2023(AC-Policy), dated: 14-10-2024 of the Joint Secretary University Grants Commission, New Delhi addressed to the Registrar, Yogi Vemana University, Kadapa.
2. Letter No.2/SKRGCW/YVU/2024-25. Dated: 07-12-2024 of the Principal, SKR & SKLR Govt. College for Women, Kadapa.
3. Vice-Chancellor's orders dated: 13-02-2025.

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In Pursuance of the Vice-Chancellor orders third read above, and as per provisions made in the A.P.Universities Act,1991 under Section 19 Sub-Section 17 of the Class-III Elected Members (Under Chapter IV-Authorities of the University) and (ii) Section 25 (2) (g) and vide reference 1st cited above I am pleased to notify the Extension the status of autonomous of SKR & SKR Govt. Degree College for Women, Kadapa subject to the following terms and conditions in view of the urgency and pending ratification by the Monitoring and Development Committee of Yogi Vemana University, Kadapa and such other conditions that may be imposed by it:-

- 6
17.02.2025
- 1).The College is conferred the Extension of autonomy for a period of Five Years, Commencing form the academic year 2023-24 to 2027-2028 subject to the Satisfactory reports being received at the end of the fourth year.
 - 2). The College shall offer instruction in Undergraduate & Postgraduate courses under the autonomous status.
 - 3). The College shall have autonomy in the matter of:
 - i). Framing syllabus & course content adopting the University's general pattern.
 - ii). Arranging for instruction to students.
 - iii). Devising methods of evaluation. Examinations, and tests pertaining to the award of the degree/diploma by the University.
 - iv). Admission of students in respect of courses of studies for which 'autonomy' is conferred, and

- v). Starting of U.G Diploma/ Certificate Course (which are not instituted in the University) without the prior approval of the University, since the Diploma/ Certificate is to be issued under the seal of the Colleges should obtain the recognition / affiliation of the University by sending its proposals complete in all respects at least six months in advance for obtaining the prior approval of the university before the commencement of such courses.
- 4). The Colleges shall have power to make rules or bye-laws not inconsistent with the Yogi Vemana University Act and such laws framed as prescribed hereunder for purposes of securing the objectives of the status of autonomy granted to the college.
- 5). The Colleges shall set up Boards of Studies in the subjects concerned, and the Academic Council, Finance Committee and governing Body/ Executive Committee.
- 6). The Boards of Studies to be set up by the College shall have external experts including as expert from the University. It should consist of:

I. Composition

- i. Head of the Department Concerned Chairman
- ii. The entire faculty of each specialization
- iii. Two experts in the subject from outside the College to be nominated by the Academic Council of the College.
- iv. One Expert to be nominated by the Vice-Chancellor from the panel of six experts recommended by the Principal of the College.
- v. One representative from industry / corporate sector/ allied area relating to placement
- vi. One postgraduate meritorious alumnus to be nominated by the Principal.

The Chairman Board of Studies, may, with the approval of the Principals of the College.

- a). Co-opt experts from outside the College whenever special courses of studies are to be furnished.
- b). Co-opt other members of staff of the same faculty.

II. Term: The term of the nominated members shall be Three Years.

III. Meeting: The Principal of the College shall draw schedules for meeting of the Board of Studies for different departments. The meetings may be scheduled as and when necessary-but necessarily once every six months.

IV. Functions: The Board of Studies of all the department in the College shall

- a). Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council:
- b). Suggest methodologies for innovative teaching and evaluation techniques:
- c). Suggest panel of names to the Academic Council for appointment of examiners: and
- d). Coordinate research, teaching, extension and other academic activities in the department/ college.

7. Academic Council

I. Composition

1. The Principal (Chairperson).
2. All the heads of department in the college.
3. Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
4. Not less than four experts from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc., to be nominated by the Governing Body.
5. Three nominees of the University.
6. A faculty member nominated by the Principal (member secretary).
7. A Controller of Examination of the Autonomous college

II. Terms of Members : The term of the nominated members shall be three years.

II. Meetings: The Principal shall convene a meeting of the Academic Council at least every six months

IV. Functions: Without prejudice to the generality of functions mentioned, the Academic Council will have powers to:

- a). Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc., provided that where the Academic council differs on any proposal, it will have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- b). Make regulations regarding the admission of students to different programmes of study in the college.
- c). Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- d). Recommend to the Governing Body proposals for institution of new programmes of study.
- e). Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- f). Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- g). Perform such other functions as may be assigned by the Governing Body.

8. The Finance Committee shall consist of:

I. Composition

- i. The Principal (Chairman).
- ii. One person to be nominated by the Governing Body/ Executive Committee of the College for a period of two years.
- iii. One senior-most teacher of the College to be nominated by rotation by the Principal for two years.
- iv. The Finance Committee will be an advisory body to the Governing Body/Executive Committee and will meet at least twice a year to consider
 - a). The budget estimates relating to the grants received/ receivable from the UGC and other and income from fees.. collected for the activities connected with the schemes of autonomy undertaken.
 - b). The audited accounts for the above.

9. The Governing Body/ Executive committee shall consist of :

I. Composition

1. Three members (Educationalist, Industrialist, and Professional) of Nominated by the state government. Persons of proven academic interest with at least PG level qualification, one of them to be as the Chairperson.
2. Two senior-most teachers of the College to be nominated in rotation according to seniority by the Principal.
3. One Educationalist or industrialist nominated by the Principal based on seniority for two years.
4. One nominee of the UGC Nominated by the UGC
5. One nominee of the University not below the rank of Professor Nominated by the University.
6. One nominee of the State Government Nominated by the State Government and
7. The Principal of the college-Ex-Office Member.

II. Term : The Term is five Years except for the UGC nominee whose term shall be six Years.

III. Meeting: The Governing Body/ Executive Committee shall meet at least once every six months

IV. Functions: Subject to the existing provisions in the bye-laws of the respective autonomous colleges and rules laid down by the State Government and Yogi Vemana University, the Governing Body/Executive Committee of the College shall have powers to:

- 1). Fix the fees and other charges payable by the students of the college on the recommendations of the Finance Committee.
- 2). Institute scholarships, fellowships, studentships, medals, prizes, and certificate on the recommendations of the Academic Council.
- 3). Approve the institution of new programmes of study leading to the award of degrees and or diplomas.

- 4). Perform such other functions and institute committees as may be necessary and deemed fit for the proper development and to fulfill the objectives for which the colleges has been declared autonomous.
10. The decisions of the Academic Council constituted by the College on academic matters shall generally be implemented by the Governing Body/Executive committee of the College on which there shall be a representative of the University.
11. The Academic Council constituted by the Autonomous College shall involve faculties of the College at all levels and specialists appointed by the University and the decisions taken by the body will not subject to any further ratification by the Academic Council of the University or any other statutory bodies.
12. The College shall also set up other Committees, viz...
 - a). Grievances Appeal Committee (b) Planning & Evaluation Committee (c) Examination Committee (d) Advisory Committee (e) Studies, Welfare & Extra Circular Activities Committee and (f) Library Committee and function as per the **“Revised Guidelines on the Scheme of Autonomous Colleges of the University Grants Commission”**.
13. Admission of students to courses of studies offered by the Autonomous Colleges shall conform to the minimum qualifications laid down by the University for the courses of studies concerned, subject to rules of reservation for candidates belonging to Scheduled Castes. Scheduled Tribes, Backward classes and Women as laid down by the State Government from time to time.
14. The University shall have power to confer degrees, titles, diplomas and other academic distinctions on persons who shall have pursued an approved course of study in an Autonomous College. The name of the Autonomous College shall, however, be indicated in the diploma issued to the candidates.
15. It shall be competent for the Executive Council of the University to extend the period of autonomy beyond Six years on an application made by the College and on the recommendation of the UGC.
16. The Executive Council of the University shall have power to revoke the autonomy conferred at any time after giving due notice of such intention to the College before the expiry of the period mentioned in 1 above in case of deteriorating or declining standards or for any other cause deemed fit by the University.
17. The Autonomous college shall continue to pay Affiliation fees. Additional Affiliation Fees, University Development Fees. University Tournament Fees, Cultural Festival Fees, Inspection Fees. If any, and such other fees as the University may deem fit to impose on the College from time to time.
18. Notwithstanding the Conferment of the Autonomous Status, all provision of the Act, the Status, the Ordinances and the Regulations of the University shall be applicable to the College except those relating to matters specified in these terms and conditions. The University shall continue to exercise its general power of supervision over the College.

Professional / non-Professional P.G. Courses

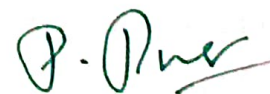
19. The SKR & SKR Govt. College for Women, Kadapa will have the freedom to start any new course following the procedure laid down under section 10 of the UGC XI plan

Guidelines, however for starting any professional Course it is required to obtain permission from the Central Statutory body concerned.

- (i). Admissions to all professional courses including MBA/MCA are made through Common Test by a State level body. Fee structure for all professional Courses is regulated by AFRC (Admission and Fee Regulatory Committee). A body constituted by Government of Andhra Pradesh as per the direction of the Supreme Court. This Policy of admission and fee structure for Professional courses is therefore applicable to SKR & SKR Govt. Degree College for Women, Kadapa.
- (ii). In the case of non-professional P.G. Courses such as M.Sc., M.A., M.Com., etc. It is the policy that admissions to various colleges are made by the respective Universities on the basis of Common Entrance Test conducted by them. The fee structure for each subject is uniform in till the colleges of the University and is regulated by the university concerned. **The same policy of Admission and Fee Structure for non-professional P.G. Courses is also applicable to SKR & SKR Govt. Degree College for Women, Kadapa.**
- (iii). The curricula for various P.G. courses, designing or revising will have to be done by the teacher of the department in the College: help may be taken from outside experts.
- (iv). For conducting and evaluating the P.G examinations papers, utmost care should be taken to maintain credibility and standards.
 - a). Setting up of question papers for terminal examinations should be done outside experts. Each question paper should be scrutinized by a Scrutiny board consisting of one internal and one external member. The scrutiny Board will have to look into the following aspects of the question paper:
 - All portions of the syllabus are covered in the question paper.
 - Question paper is properly structured and is of the expected standard.
 - Question paper is clearly worded without any mistake.
 - b). Double valuation with one internal and one external should be followed for evaluation of answer papers: there should be a provision for third valuation in case of discrepancy.
 - c). For conducting practical examinations, outside expert (from a University) along with an internal member should be involved.

The autonomy conferred is subject to the acceptance of the prescribed conditions mentioned above and such other conditions as may be imposed by the Executive Council/ Monitoring and Development Committee of the University from time.

(BY ORDER)



REGISTRAR
REGISTRAR
YOGI VEMANA UNIVERSITY
KADAPA-516 005

To
The Principal
SKR & SKR Govt. Degree College for Women
Kadapa-516 003

Copy communicated to:

The Secretary
University Grants Commission
Bahadur shah Zafar Marg, New-Delhi-110002

The Under Secretary
University Grants Commission
Bahadurshah Zafar Marg, New Delhi-110002

Dr. Manju Singh
Joint Secretary
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Andhra Pradesh State Finance
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Hyderabad- 500 001

The Secretary
A.P.State Council of higher Education
Hyderabad

The Director & Commissioner
Collegiate Education
Government of A.P.
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Nampally
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